

St Antony's Catholic Primary School



Governors' Charging and Remissions Policy

*Learning together
in
God's love*

Agreed by governors: June 2014
Review date: June 2015

St. Antony's Catholic Primary School Governors' Charging and Remission Policy

Central to the delivery of the school's curriculum are real life experiences. The school organises a wide and varied range of educational visits and visitors many of which are free. The school does ask for voluntary contributions for some visits and visitors.

Educational Visits and Visitors

The School pays for educational visits and visitors during school hours through:

- Voluntary contributions from parents and carers
- Use of the pupil premium fund from the school budget
- School Fund subsidy where applicable

The cost of an educational visit or visitor is made up of:

- Entry or booking fees
- Travel costs i.e. cost of train tickets, coach hire etc.
- Board and lodging if the trip is residential

The School will publish school trip dates and give at least 2 weeks' notice for any trip or visit. Parents and carers are asked to contribute towards an educational visit in line with topic themes. The cost of trips is capped at £ to be determined.

Parents and carers will receive several months' notice for residential visits. Parents and carers may pay in instalments for all visits and visitors. Parents/Carers are required to meet the full cost of residential trips. Where pupils have parents who are in receipt of Income Support and qualify for Free School Meals the cost of the residential trip may be supported by the Pupil Premium budget or from school funds.

All pupils are allowed to experience the visits and visitors regardless of payment but if the school does not receive sufficient voluntary contributions then the event may be cancelled.

All information relating to payment method is confidential. Parents are welcome to discuss any concerns with the HeadTeacher.

This information is contained in the School's Prospectus which is updated annually.