

St Antony's Catholic Primary School



Newham Deanery Admissions Policy 2015/16

*Learning together
in
God's love*

Agreed by staff: Autumn 2014
Agreed by governors: Autumn 2014
Review date: Autumn 2015

St. Antony's Catholic Primary School Finance Policy

Our Mission Statement

At St. Antony's Catholic School we celebrate our special talents as children of God:

- We try to be like Jesus and always keep him in our hearts.
- We work together in our homes, school and parish to share our gifts and learn together.
- We understand that we are all different but we respect each other.
- We look after our world so that we may share it together in peace.

Newham Catholic Deanery Primary Schools were founded by the Catholic Church to provide education for children of Catholic families. The school is conducted by its governing body as part of the Catholic Church in accordance with its trust deed and instrument of government, and seeks at all times to be a witness to Jesus Christ.

Whenever there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below.

The governing bodies have sole responsibility for admissions to their school and intend to admit pupils to the reception class in the school year which begins in September 2015 as follows:

St. Antony's Catholic Primary School	60 pupils
St. Edward's Catholic Primary School	60 pupils
St. Francis' Catholic Primary School	60 pupils
St. Helen's Catholic Primary School	60 pupils
St. Joachim's Catholic Primary School	30 pupils
St. Michael's Catholic Primary School	30 pupils
St. Winefride's Catholic Primary School	45 pupils

Oversubscription Criteria

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority.

1. Looked after children **and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)**, from Catholic families.
2. Baptised Catholic children from practicing catholic families who are resident in the parish in which the school is situated.
3. Baptised Catholic children from practising catholic families who are resident in other Newham Deanery parishes.
4. Other baptised Catholic children who are resident in the parish in which the school is situated.
5. Other baptised Catholic children.

6. Catechumens of the Catholic Church.
7. Other looked after children **and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).**
8. Members of Eastern Christian Churches.
9. Christians of other denominations whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a minister of religion.
10. Children of other faiths whose parents are in sympathy with the aims and ethos of the school and whose application is supported by a religious leader.
11. Any other applicants whose parents are in sympathy with the aims and ethos of the school.

Where the offer of places to all the applicants in any of the categories listed above would lead to oversubscription the following provision will be applied.

Siblings

The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category.

Tie Break

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to oversubscription, the places up to the admission number will be offered to those living nearest to the school. Distance will be the walking distance measured from the home to the main entrance of the school. The route will not go through parks, private property or unlit footpaths, and will only use designated pedestrian crossing points for the A13 and the Royal Docks.

Application Procedures and Timetable

The standard Local Authority (LA) Common Application Form (CAF) must be completed and returned to the school office or the LA office by **15th January 2015**. The Supplementary Information Form (SIF) and Priest's Reference Form must be submitted by **15th January 2015** to the school office of the school you are applying for on the form attached to this policy.

Parents will be advised of the outcome of their applications on the **16th April 2015**. Unsuccessful applicants will be given reasons related to the oversubscription criteria listed above and advised of their right of appeal to an independent appeal panel.

Applicants are requested to note that they must return a completed copy of the standard Newham Common Application Form (CAF) as detailed above for the application to be considered. If the Supplementary Form and Priest's Reference Form confirming the practice of their faith are not returned as requested, the application will only be considered under last admission criterion 11 above.

For each Catholic Primary School, or Voluntary Aided School, named on the Common Application Form, (CAF) a Supplementary Information Form (SIF) must also be completed. The SIF must be returned to each school.

Twins and multiple Births

In the case of infant classes twins and children from multiple births can be admitted over the 30 per class limit if one of the siblings is the 30th child admitted.

Waiting Lists

In addition to their right of appeal, unsuccessful candidates will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the oversubscription criteria set out above and not in the order in which applications are received or added to the list. Names will be removed at the end of every academic year and parents/carers will need to reapply for a place at the school if they wish their child to remain on the waiting list for another year.

Pupils with a Statement of Special Educational Needs

The admission of pupils with a statement of Special Educational Needs is dealt with by a completely separate procedure. This procedure is integral to the making and maintaining statements by the pupil's home Local Authority. Details of this separate procedure are set out in the Special Educational Needs Code of Practice.

Notes (these notes form part of the oversubscription criteria)

'Looked after child' has the same meaning as in section 22 of the Children Act 1989, and means any child in the care of a local authority or provided with accommodation by them (e.g. children with foster parents).

'Baptised Catholic children' – the date of baptism must be before the deadline date for all applications for admission. 'Catholic' means a member of a Church in communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church.

'Practising Catholic' – it is the role of a priest to determine whether applicants meet the criteria for qualification as practising Catholic families. The definition of a practising Catholic is defined by 'Canon Law' which states that the faithful are obliged to participate in Sunday Mass and Holy Days.

Ref http://www.vatican.va/archive/ENG1104/_P4N.HTM. It is up to the applicant to identify and approach a priest who will complete the standard diocesan reference, which must accompany the Supplementary Form.

'catechumen' means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.

'Eastern Christian Church' includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.

For the purposes of this policy, parish boundaries are as shown on the attached map. Distances will be measured from the home to the main entrance of the school, please note that we do not use routes through parks, private properties or unlit footpaths and we only use the approved crossing points for the Docks and A13.